



# KAKINADA INSTITUTE OF TECHNOLOGY & SCIENCE

Tirupathi (V), Divili, Peddapuram Mandal, East Godavari District, Pin: 533433

Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada

Accredited by NAAC with B<sup>+</sup> Grade

Counseling Code

**KTSP**

College Code

**JQ**

**Principal**

Date: 14-09-2020

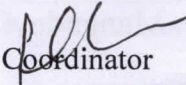
## Circular

All the IQAC Committee members are hereby informed that a meeting will be convened on 15.9.2020 at 11.30 am in the Principal chamber to discuss the following agenda.

Agenda:

1. To ratify the resolutions of the previous meeting
2. Review about AQAR
3. Review of syllabus coverage
4. Conduct of FDPs
5. Review of pass percentage
6. Review on attendance, mid marks and counselling the students
7. Any other point with the permission of the chair

All the member are requested to attend the meeting positively.

  
Coordinator

To

Chairman for information.

Chairperson of the committee for information.

All HoDs to intimate the concerned members to attend the meeting.

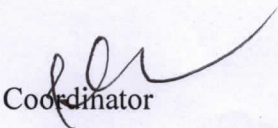
All members in the committee with instructions to attend the meeting.

S. No..	Name	Designation	Signature
1.	Dr. G. Sambasiva Rao	Chairperson	G. S. Rao
2.	Dr. E. S. Rameswarudu	Convenor	E. S. Rameswarudu
3.	Dr. T. Prabhakara Rao	Member	T. Prabhakara Rao
4.	Sri V. Satyanarayana	Member	V. Satyanarayana
5.	Sri B. Ramesh	Member	B. Ramesh
6.	Sri K.V.Rama Raju	Member	K.V. Rama Raju
7.	Sri B. Veerendra	Member	B. Veerendra
8.	Sri Y. Dhana Sekhar	Member	Y. Dhana Sekhar
9.	Sri N. Jenni Babu	Member	N. Jenni Babu
10.	Sri B.V.Reddy	Member	B.V. Reddy
11.	Sri T.V.P.Vasu	Member	T.V.P. Vasu
12.	Sri K. Peddakapu	Member	K. Peddakapu
13.	Smt. G. Mangadevi	Member	G. Mangadevi
14.	Sri B. Srinivas	Member	B. Srinivas

## MINUTES OF THE MEETING

The IQAC review meeting is held on 15.9.2020 at 11.30 am in IQAC chamber. The following agenda was discussed.

1. The committee has taken the feedback of previous meeting agenda and expressed satisfaction.
2. The Committee reviewed the both Qualitative and Quantitative metrics and advised modification in Institutional Best Practices.
3. The Committee collected the syllabus coverage from all the heads and analysed the report and invariably suggested to complete the syllabus one week before the commencement of mid examinations.
4. The committee decided to conduct FDP for enhancing performance.
5. The Committee reviewed the pass percentage of the students and suggested to improve the pass percentage in future examinations.
6. The committee suggested to follow the academic regulations for attendance, mid marks and counselling the students.
7. The meeting concluded with vote of thanks.

  
Coordinator

To  
All members  
Chairperson of the committee  
Chairman for information.



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College Code

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**Principal**

Date: 08-09-2021


## Circular

All the IQAC Committee members are hereby informed that a meeting will be convened on 9.9.2021 at 11.30 am in the Principal chamber to discuss the following agenda.

Agenda:

1. To ratify the resolutions of the previous meeting
2. Review about AQAR
3. Review syllabus coverage
4. Conduct of FDPs
5. Review of admissions
6. Review on attendance, mid marks and counselling the student
7. Discussion on MoUs with industries and institutes
8. Any other point with the permission of the chair

All the member are requested to attend the meeting positively.

  
Coordinator

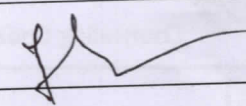
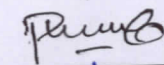
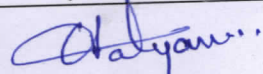
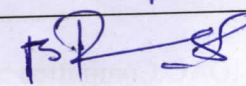
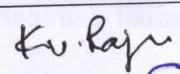
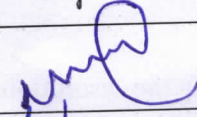
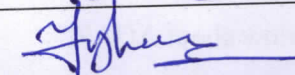
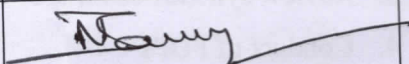


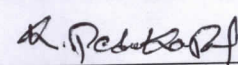

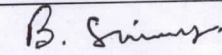
To

Chairman for inforjation

Chairperson of the committee for information.

All HoDs to intimate the concerned members to attend the meeting.

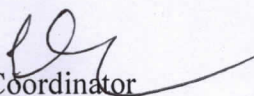
All members in the committee with instructions to attend the meeting.

S.No..	Name	Designation	Signature
1.	Dr.G.Sambasiva Rao	Chairperson	G. Samba
2.	Dr.E.S.Rameswarudu	Convenor	
3.	Dr.T.Prabhakara Rao	Member	
4.	Sri V.Satyanarayana	Member	
5.	Sri B.Ramesh	Member	
6.	Sri K.V.Rama Raju	Member	
7.	Sri B.Veerendra	Member	
8.	Sri Y.Dhana Sekhar	Member	
9.	Sri N.Jenni Babu	Member	
10.	Sri P.N.Kumar Reddy	Member	
11.	Sri T.V.P.Vasu	Member	
12.	Sri K.Peddakapu	Member	
13.	Smt.G.Mangadevi	Member	
14.	Sri B.Srinivas	Member	

## MINUTES OF THE MEETING

The IQAC review meeting is held on 09.09.2021 at 11.30 am in IQAC chamber. The following agenda was discussed.

1. The committee has taken the feedback of previous meeting agenda and expressed satisfaction.
2. The Committee reviewed the both Qualitative and Quantitative metrics and advised modification in Institutional Best Practices.
3. The Committee collected the syllabus coverage from all the heads and analysed the report and suggested to completing the syllabus one week before the commencement of mid examinations.
4. The committee decided to conduct FDP for enhancing performance.
5. The committee reviewed the admissions in UG and PG courses for the AY 2021-22.
6. The committee suggested to follow the academic regulations for attendance, mid marks and counselling the students.
7. The committee reviewed the MoU with industries and institutes. The Committee suggested to conduct industrial visits every semester.
8. To constantly strive towards modernization and excellence in infrastructure.

  
Coordinator

To  
All members  
Chairperson of the committee  
Chairman for information.



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**Principal**

Date: 03-07-2022

## Circular

All the IQAC Committee members are hereby informed that a meeting will be convened on 04.07.2022 at 10.30 am in the Principal chamber to discuss the following agenda.

Agenda:

1. To ratify the resolutions of the previous meeting
2. Review about AQAR
3. Discussion on ICT facilities
4. Discussion on NSS unit
5. Placement and training to students
6. Conduct of FDPs
7. Discussion on administrative and financial management
8. Student's grievances
9. Conduct of workshop/training/seminar/guest lecture/paper publication to promote research activities.
10. Any other point with the permission of the chair

All the member are requested to attend the meeting positively.

  
Coordinator

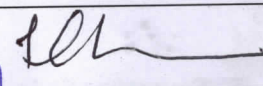
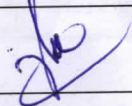
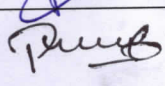
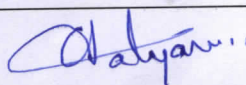
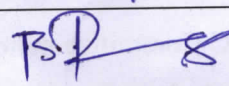
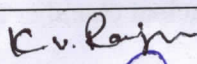
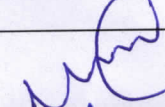
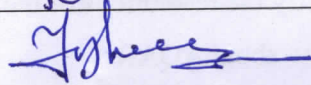
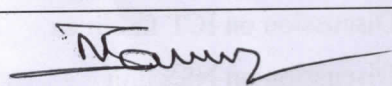
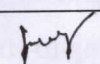
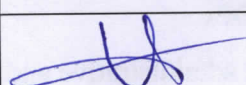
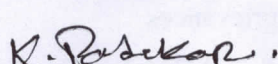
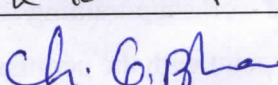
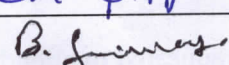
To

Chairman for information

Chairperson of the committee for information.

All HoDs to intimate the concerned members to attend the meeting.

All members in the committee with instructions to attend the meeting.

S. No..	Name	Designation	Signature
1.	Dr.E.S.Rameswarudu	Chairperson	
2.	Sri G.Vara Prasad	Convenor	
3.	Dr.T.Prabhakara Rao	Member	
4.	Sri V.Satyanarayana	Member	
5.	Sri B.Ramesh	Member	
6.	Sri K.V.Rama Raju	Member	
7.	Sri B.Veerendra	Member	
8.	Sri Y.Dhana Sekhar	Member	
9.	Sri N.Jenni Babu	Member	
10.	Sri B.V.Reddy	Member	
11.	Sri T.V.P.Vasu	Member	
12.	Sri K.Peddakapu	Member	
13.	Smt.Ch.Ganga Bhavani	Member	
14.	Sri B.Srinivas	Member	



## MINUTES OF THE MEETING

The IQAC review meeting is held on 4.7.2022 at 10.30 am in Principal chamber. The following agenda was discussed.

1. The committee has taken the feedback of previous meeting agenda and expressed satisfaction.
2. The Committee reviewed the both Qualitative and Quantitative metrics and advised modification in Institutional Best Practices.
3. The Committee suggested giving brief discussions on the topics through ICT facilities.
4. The committee reviewed the NSS Unit programmes. Suggested to participate huge number of programmes and conduct regular and special camp programmes. .
5. The committee suggested the Training and Placement Officer to conduct training programmes to the students and to arrange industrial visits for the students in the upcoming semesters.
6. The committee decided to conduct FDP for enhancing performance.
7. The committee reviewed the financial and administrative management systems.
8. The committee resolved the problems of students in examination and office section
9. The committee suggested to conduct / attend workshops/training/seminars/guest lectures /paper publications etc., to promote research culture and publish papers in UGC listed journals /scopus indexed journals
10. The meeting concluded with vote of thanks.

  
Coordinator

To  
All members  
Chairperson of the committee  
Chairman